



**英國屋宇裝備工程師學會** 香港分會通訊地址：香港九龍荔枝角大南西街 1008 號長沙灣華匯廣場 11 樓 21 室

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## **Minutes of Annual General Meeting of CIBSE Hong Kong Region 2024/2025 Session**

Date : 4 March 2025  
Time : 6:30 pm  
Venue : Orchid Room, Level 2, The Royal Garden, 69 Mody Road, TST,  
Kowloon, Hong Kong.  
No. of Members Present : 30

**1.0** The Honorary Secretary, Prof. Horace Mui, was requested by the Hong Kong Region 2024/2025 Committee to chair the meeting. He welcomed all members attending.

### **2.0 Confirmation of Minutes of AGM for 2023/2024 Session**

2.1 Minutes of the AGM of CIBSE Hong Kong Region (the Region) for 2023/2024 Session were confirmed without any comment.

2.2 Acceptance of the Minutes of the AGM for the 2023/2024 Session was proposed by Mr. Thomas Chan and seconded by Mr. Raymond Liu.

### **3.0 Chair's Report for 2024/2025 Session**

The Chair of 2024/2025 Session, Mr. Hyvan Wong, delivered his report as follows:

The Chair, Mr. Hyvan Wong, reflected on his tenure over the past year, expressing gratitude for the opportunity to serve and for the support received from the committee, YEN, past chairs, and senior members. He noted that the experience was treasured not for the title, but for the encouragement and collaboration from colleagues.

Hyvan reported that the past year had been exceptionally productive, highlighting the following achievements:

- Establishment of strong collaborations with various engineering stakeholders in Hong Kong.
- Successful delivery of numerous technical events.
- Rapid growth in membership.
- Recognition of CIBSE HKR as one of the most influential institutions in Hong Kong's engineering industry.

These achievements have been acknowledged by CIBSE Headquarters.

### **3.1 Appreciation and Acknowledgements**

The Chair extended sincere appreciation to committee members and Young Engineers Network (YEN) for their selfless support, patience, and understanding throughout his tenure.



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Special thanks were given to past chairs and senior members for their trust and confidence in his leadership.

Mr. Hyvan Wong also acknowledged Mr. Gary Chiang for his outstanding contributions as Immediate Past Chair, noting his energy, passion, and ongoing support.

### 3.2 Handover of Chairmanship

The Chair announced the handover of responsibilities to Mr. Ethan Poon, expressing full confidence in his ability to lead CIBSE HKR to further success. Hyvan assured Ethan of his continued support, as well as that of the committee.

The Chair thanked all attendees for their presence and reiterated the commitment to strengthening CIBSE HKR in the years ahead.

3.3 The acceptance of the Chair's report was proposed by Mr. Philip Chan and seconded by Mr. Vincent Ma.

## 4.0 Financial Report

4.1 The Honorary Treasurer, Mr. Peter Long, presented the preliminary audited financial report for the year 2024/2025, with the income statement shown in the annex. The report will be finalized upon the auditor's certification.

4.2 The acceptance of the financial report was proposed by Mr. Edmond Leung and seconded by Mr. Ronald Chin.

## 5.0 Election of Region Committee 2025/2026 Session

5.1 Election was conducted in accordance with the Rules of HK Region:

- (a) Three (3) Committee members, Mr. Ma Wing Lung Vincent, Mr. Sung Ka Leung Michael, and Mr. Au Tat Kay Walter, will retire after the 2024/2025 Session.
- (b) Three (3) valid nominations for the Committee of the HK Region for the 2025/2026 Session were received: Ms. Chu Hing Chuen Elmen, Mr. Shing Kwan Ho, and Mr. Lau Kai Cheung Eric.
- (c) Mr. Poon Kwok Wai Ethan will be the Chair, and Prof. Mui Kwok Wai Horace will be the Vice Chair for the 2025/2026 Session.

5.2 Acceptance of the above nominations for 2025/2026 was proposed by Mr. K. Y. Leung and seconded by Mr. David Ball. All nominees were successfully elected.



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## **6.0 Incoming Chair's Speech**

- 6.1 The incoming Chair for 2025/2026 Session Mr. Poon Kwok Wai, Ethan was invited to give a speech to members.
- 6.2 Mr. Poon began by welcoming past chairs, fellow members, and guests, expressing his honor and gratitude for the opportunity to serve as Chair of the CIBSE Hong Kong Region.
- 6.3 He reflected on his journey, noting that he first served as Chair of the Young Engineers Network (YEN) of CIBSE HKR in 2012, and now stands before the members as Chair of the region.
- 6.4 Mr. Poon extended sincere thanks to past chairs, committee members, and YEN for their dedication and hard work, which have contributed to the organization's success.
- 6.5 He gave special recognition to Mr. Hyvan Wong, outgoing Chair for the 2024/2025 session, commending his leadership, vision, and positive influence on CIBSE HKR and the industry. Mr. Poon expressed confidence in Mr. Wong's continued contributions in his new role as Immediate Past Chair.
- 6.6 Appreciation was also extended to the new committee for the 2025/2026 session, acknowledging their commitment and leadership despite demanding professional responsibilities. Mr. Poon emphasized the importance of the committee's contributions to the unity and strength of CIBSE HKR.
- 6.7 He highlighted the significance of the Young Engineers Network, noting their energy, passion, and talent as vital to the future of CIBSE HKR and the industry.
- 6.8 Mr. Poon reported that the Hong Kong Region now has over 3,200 CIBSE members, representing approximately 15% of CIBSE's global membership, making it the largest international region. He encouraged members to take pride in this achievement and outlined the goal of further membership growth.
- 6.9 Looking ahead to the 2025/2026 session, Mr. Poon shared his commitment to exploring new initiatives, including expanding CIBSE's presence in Macau and the Greater Bay Area, strengthening collaborations with other organizations, and mentoring young members.
- 6.10 He expressed confidence in the continued success of CIBSE HKR, thanks to the strong and united efforts of its members and leadership.
- 6.11 Mr. Poon concluded by expressing gratitude to Mr. Hyvan Wong, all past chairs, and committee members for their trust and support. He assured members of his dedication to the role and invited everyone to attend the upcoming annual dinner on March 20th.



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## 7.0 Others

7.1 A vote of thanks to the Chair, Mr. Hyvan Wong, and the Committee of the 2024/2025 Session for their dedication and contributions to the members of the Hong Kong Region was proposed by Mr. Vincent Ma and seconded by Mr. Raymond Lin.

7.2 There being no other business, the Chair declared the AGM closed at 7:15 pm.

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Horace Mui  
Hon. Secretary  
2024/2025 Committee

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Hyvan Wong  
Chair  
2024/2025 Committee