



25 January 2019

**CIBSE Hong Kong Branch  
Notice of Annual General Meeting  
2018 / 2019 Session**

Dear Members,

You are invited to attend the Annual General Meeting (AGM) of Hong Kong Branch for the 2018 / 2019 Session and participate in the Branch Committee election for the Session 2019 / 2020. The AGM will be held at 6:30 pm on **Tuesday, 5 March 2019** at the Director's Room, World Trade Centre Club, 38/F World Trade Centre, 280 Gloucester Road, Causeway Bay, Hong Kong. A cocktail reception will be served at 5:30 pm.

Agenda:

1. To confirm the minutes of the 2017 / 2018 AGM
2. To receive the annual report of the Chair
3. To receive the financial report of the Honorary Treasurer
4. To elect the Branch Committee Members for the 2019 / 2020 Session

In accordance with the Rules for Hong Kong Branch, the Vice Chair will be elected from the Branch Committee and three Committee Members of the Branch will retire. All vacancies for Committee Members are opened for election in the AGM.

The following candidate is nominated for Vice Chair for the Session 2019/2020.

Mr. Ma Wing Hon, Keith

The following Committee Members will retire from the Branch Committee in Session 2019 / 2020: -

Mr. Long Chi Wai, Peter  
Mr. Chan Tat Chi

Mr. Wong Kam Yin, Stephen

The following Committee Members will remain in the Branch Committee in Session 2019 / 2020: -

Mr. Chow Wai Yip, Stanley (Chair 2018/2019)  
Dr Chan Ka Lung, Raymond\*  
Mr. Ma Wing Hon, Keith  
Mr. Ngan Kwok Hip, Tony

Dr. Chan Ming Yin, Jonathan  
Ms. Mo Yuen Yee, Joey  
Mr. Ma Wing Lung, Vincent  
Mr. Chiang Kai Wai, Gary

(\* Dr Chan Ka Lung, Raymond will be the Chair of Session 2019/20)

Nominations for new Branch Committee Members shall be sent to and reach the Honorary Secretary by post on or before **15 February 2019** and any nomination received thereafter will not be considered. Information on the Rules for Hong Kong Branch and the composition of Branch Committee are available at our homepage <http://www.cibse.org.hk>. Please refer to the attached nomination form for the details.

Tony Ngan  
Honorary Secretary  
CIBSE Hong Kong Branch, 2018 / 2019 Session